



SUBCONTRACTOR PRE-QUALIFICATION FORM

All subcontractors are required to complete this questionnaire. The contents of this questionnaire will be considered and used solely to determine your firm's qualification to perform work for Huot Construction & Services, Inc. Return completed form to: estimating@huotcs.com

PLEASE NOTE: This form must be filled out completely. Missing information may result in disqualification of consideration.

Background

Company Name		Type of Company	Type of Work Performed
Street Address		Website	Phone Number
City/State/Zip		Principal Contact	Email Address
Year Business was Established	States we do work in	<input type="checkbox"/> Union <input type="checkbox"/> Non-Union	Previous Name of Company (if applicable)
Contractors License #		Duns #	Qualified Certifications

Safety

List your Company's # of Injuries/Illnesses from your OSHA 300 Logs as follows:	Last Year	1 st Prior Year	2 nd Prior Year
Experience Modification Rate (EMR)			
Total # of Fatalities (From Column G on the OSHA 300 Log)			
Total # of OSHA Recordable Incidents. (Total of Columns H, I, and J on the OSHA 300 Log)			
Total # of Lost Work Day Incidents. (Column H on the OSHA 300 Log)			
Total # of other recordable cases. (Column J on the OSHA 300 Log)			
Total # of Annual Man-Hours Worked.			

Please check if your Company implements the following safety controls:	Yes	No
Has a Written Safety Program.		
Has an Implemented drug Screening Policy for all Employees.		
Performs Safety Orientation & Training for all Employees.		
Performs Continuing Safety Education for all Employees.		

Safety/Heath Professional Contact:			
Name	Title	Phone Number	Email Address

Schedule

Provide summary of three largest projects presently under construction.	Location	Start/Completion	Contract Amount

Provide a summary of projects currently under consideration for award.	Location	Start/Completion	Contract Amount

Provide the following information regarding your present personnel				
Current Number of Employees	Full-Time	Part-Time	Contract	Temp
Totals				

Financial History

Please provide the following information for the past three fiscal years: *		
	Gross Revenue (\$)	Largest Single Project (\$)
2nd Prior Year		
1st Prior Year		
Last Year		
What is your backlog as of today: \$ _____	*Please attach 3 years of financial statements.	

Please provide answers to the following questions and attach explanations where necessary:	Yes	No
Are there any judgments, claims, arbitrations, proceedings, or suits pending/outstanding against your firm or its officers or principals?	<input type="checkbox"/>	<input type="checkbox"/>
Has your firm ever filed bankruptcy?	<input type="checkbox"/>	<input type="checkbox"/>
Has your firm filed any lawsuits or requested arbitration or mediation with regard to construction contracts within the last three (3) years?	<input type="checkbox"/>	<input type="checkbox"/>
Has your firm or any other organization, with which of the officers or partners were involved during the past three (3) years, ever failed to complete any work awarded? If yes, please provide further details.	<input type="checkbox"/>	<input type="checkbox"/>

Bonding

Please provide the following bonding information:					
Can you provide a Performance Bond?	Bond Rating	Bonding Capacity	Single Project	Aggregate	Bond Cost (% or \$/1000)

Name of Bonding Company	Contact	Phone Number
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References (The below references may be contacted by Huot Constructions & Services, Inc. for verification purposes.)

Provide three client references.		
Company Name	Contact	Phone Number
Company Name	Contact	Phone Number
Company Name	Contact	Phone Number

Provide financial references.		
Name of Bank	Contact	Phone Number
Name of Bank	Contact	Phone Number
Total line of credit amount: \$ _____		Available line of credit amount: \$ _____

Provide three supplier references.		
Company Name	Contact	Phone Number
Company Name	Contact	Phone Number
Company Name	Contact	Phone Number

I hereby certify that the information submitted herein, including any attachments, is true and sufficiently complete so as not to be misleading.

Completed by: _____

_____ (signature)

Title: _____

Date Completed: _____

Huot Construction & Services, Inc. will use this documentation to pre-qualify contractors. This document should not be construed to constitute a commitment, or a request to perform any work.

For Office Use Only

Financial Review: _____

Date: _____

Safety/Insurance Review: _____

Date: _____